Rotary International Database Integration allows your Rotary club the option to link your database directly to the main membership database maintained at Rotary International's Headquarters. This integration minimizes duplicate data entry efforts and leads to more accurate and timely information including the semi-annual reports.

Type of Integration	ClubRunner
Update Member	
First name	✓
Middle name	✓
Last name	✓
Call name (Nickname)	X
Name, Prefix	✓
Name, Suffix	✓
Gender	✓
Sponsor	✓
Member type	✓
Birth Date	✓
Classification	✓
Update Member Contact Information	
Home address	✓
Business address	✓
Home phone number	✓
Business phone	✓
Fax number	✓
Email address	✓
Website	✓
Update Club Information	
Club permanent mailing address	✓
Club meeting place	✓
Club meeting address	✓
Club meeting day	✓
Club meeting time	✓
Club website	✓
Club phone number	✓
Club fax number	✓
Club email address	✓
Membership Updates	
Terminating active members	✓
Adding new members	✓
Member type change	✓
Club Officer Term Updates	
Adding new club officers	✓
Updating existing officer terms	✓

How it Works

With the **Rotary International Database Integration** feature, when a club database is updated with, for example, a member's new contact information, that change will automatically be incorporated into RI's database within minutes, eliminating the need for clubs to formally notify RI or make the change again manually through Member Access.

NOTE: Rotary International requires that every member or individual club make use of a unique email address for database integration.

Featuring Compare & Synchronize

The Compare and Synchronize feature allows you compare your member data as it appears on ClubRunner with what is available in RI's Member Access. You then have the option to *push* your member information directly from ClubRunner to RI or *pull* your information from Member Access to populate your ClubRunner profile allowing you to clean up any inconsistent data between the two databases.

Advantages of the Rotary International Database Integration

1) Club members can eliminate countless hours of duplicate data entry
2) Drastically reduces instances of human error
3) Keep member data and club information up-to-date in RI's database for immediate communication by RI including magazine
4) Member-level Privacy options respect each member's preference
5) Eliminate the need to manually process and send in semi-annual reports, or keep the changes to a bare minimum

How to Activate the RI Integration Feature

1) **Opt in at RI's Member Access Portal**
   a. Log in either as President or Secretary
   b. Select ClubRunner as authorized partner from the Partner Organization section
   c. Agree to the Terms & Conditions
   d. Wait 24 hours

2) **Opt in within your ClubRunner Site**
   a. Switch on RI Integration link on Admin
   b. Select checkbox to switch on integration
   c. Agree to Terms & Conditions